

# WELL CHURCH & COMMUNITY CONFERENCE

## HOSTING TIPS: VIRTUAL EVENT

### WHEN CONSIDERING TECHNOLOGY

- ▶ Utilize what is available
  - Room with a projector and screen
  - TV Monitor
  - Computer screen
- ▶ Consider speakers if using a large room.
- ▶ Make certain that WIFI capabilities are dependable and strong.

### WHEN CONSIDERING LOCATION

- ▶ Select a room that is large enough for attendees. Consider the number of pews, or tables and chairs needed.
- ▶ Make certain that visual and audio is suitable in all areas of the room.

Consider partnering with a neighboring church, library, or community center if you do not have adequate equipment or space.

## HOSTING TIPS: LOCAL EVENT

### WHEN CONSIDERING COMMUNITY

- ▶ Post conference flyers in the community and within your church.
- ▶ Invite a local speaker to present for the congregation and community related to the conference topic.
- ▶ Hosting a local event allows for church and community interaction.

### EXAMPLE

### LOCAL SPEAKER

- ▶ Nutritionist to share healthy foods to serve at meals and church events.
- ▶ Local Extension Agent to share programming for physical activity such as Walk Across Texas!

### EXAMPLE

### LOCAL EVENT

- ▶ Host a healthy lunch following the virtual event.
- ▶ Local Extension Agent can host a healthy cooking demonstration.